

Below is Information you will need to know for the January 28<sup>th</sup> Sunflower Safety Meeting being held at the MSHA Topeka Field Office "Carlson Building".

**Parking / Carlson Building:**

**Townsite Plaza Parking Garage**, please see the map attached with this e-mail. Directions from I-70 are as follows. You want to take the 4<sup>th</sup> Street Exit coming from the East on I-70. Turn left at the light onto 4<sup>th</sup> Street. Then you will go through 2 lights until you get to Kansas Avenue. Turn left on Kansas Avenue. Go 1 block until you reach SE 5th where you will turn left. Once you have parked at the Townsite Plaza Parking Garage you will want to come back out onto SE 5<sup>th</sup>. SE 5<sup>th</sup> street curves into Quincy Street. You cannot miss the Carlson Building once you are on SE 5<sup>th</sup>, it is the huge brown brick building.

**Entering the building:** All guests will have to enter the Carlson Building at the front entrance at 444 SE Quincy. Plan to arrive around 12:30pm due to security measures that are in place. Basically same as going to airport, you will have to go through a metal detector and empty pockets and possibly remove shoes. All electronics will be held at security check in so plan to leave cell phones, laptops, Kindles, I-pads, and so on in your vehicle. For emergency contact you can be reached at the Topeka office number 785-295-2636. Please distribute the contact number as needed.

**Meeting Room:** You will have to use the elevator to go down to PL2 then to rooms PL202 and PL203 (they are combined to make a larger conference room).

**Additional Info:** If you need additional information about the MSHA Topeka Field office please contact Joni Curtis.

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